

**SEQUIM R/C AERONAUTS  
CLUB BYLAWS**

**ARTICLE I – OFFICERS AND DUTIES**

Section 1: The officers of this organization shall be:

- A. President
- B. Vice-President
- C. Secretary\*
- D. Treasurer\*
- E. Safety Officer

The Board of Directors shall be comprised of the Officers.

\*Note: The offices of Secretary and Treasurer may be held by one person.

Section 2: Duties

- A. **President:** Shall preside at all meetings of this organization and shall act as spokesman for the club and all matters pertaining to it. The president shall also promote the objectives and purposes of this organization.
- B. **Vice-President:** Shall act for the president whenever the president is unable or unavailable to serve. The vice-president shall be responsible for the upkeep, cleanliness, and general maintenance of the club's operation site(s). The vice-president shall have the authority to appoint various club members to such committees as needed to accomplish the responsibility of the office.
- C. **Secretary:** Shall keep minutes of all meetings of the general membership. The secretary shall also be responsible for all club correspondence and of all reporting in a timely manner attendant to the documents of incorporation.
- D. **Treasurer:** Shall be responsible for the club funds and will keep a record of all financial transactions of the club and shall report the same at the general meetings. The treasurer may unilaterally disburse incidental funds up to a maximum of one hundred (\$100.00) per transaction.
- E. **Safety Officer:** Shall be responsible for safety at the flying site. The Safety Officer may appoint various club members to help ensure proper safety objectives. When required, the Safety Officer shall designate a qualified individual to serve as contest director.

## ARTICLE II – STEERING COMMITTEE – DUTIES – OTHER COMMITTEES

**Section 1:** A steering committee may be created to serve during the same time frame as the president. It shall consist of three (3) current club officers and two (2) or more members at large to be appointed by the president.

**Section 2:** The steering committee shall provide advice and counseling regarding all affairs of this organization. It shall meet as called for by the president or upon request of three (3) at large members in good standing.

**Section 3:** Any other committees that the president deems necessary may be appointed by the president. One of the existing officers shall automatically be a member of any such committee. The president shall decide which officer shall so serve.

**Section 4:** All committees shall serve during the tenure of the president. At such times as the president's term is over, all committees shall cease to exist and the new president shall fill those committees with new appointees. If the new president so desires, any or all previous committee members may be reappointed, or the committee may be dissolved.

## ARTICLE III – ELECTIONS AND TERMS OF OFFICE

**Section 1:** All officers shall be elected at the regular club meeting in November, by the membership at large. They shall assume their respective duties at the close of that meeting.

**Section 2:** The term of each elected officer shall be for one (1) year.

**Section 3:** If a vacancy should occur during the course of the year, such vacancy shall be filled by presidential appointment. If the presidency is the vacancy created, the vice-president shall automatically become president. Committee vacancies shall also be filled by presidential appointment.

**Section 4:** Nominations for club officers shall be the product of the Nominating Committee and presented to the membership at the October meeting. Additional nominations, if any, will be accepted from the floor during the October meeting and such candidates shall be entered on the slate, provided they have consented to the nomination. If the new candidate is not present, acceptance shall be in writing and signed by the candidate.

## ARTICLE IV – BUSINESS

**Section 1:** All regular business affairs and enterprises conducted by the club shall be directed by the officers.

**Section 2:** The president may at any time convene the Steering Committee for counseling or advice on any decision the president deems necessary.

**Section 1:** Meetings shall be held on a monthly basis. The date, time, and place of each monthly meeting shall be announced at each meeting, on the web site and/or via e-mail.

**Section 2:** The president may call for more than one meeting a month if deemed necessary to conduct the business of the club or for the general good of the club. Such meetings will be announced via the same methods as defined under Section 1.

**Section 3:** Roberts Rules of Order shall be the guideline for conducting club business.

#### ARTICLE VI – CHANGING DUES AND LEVYING ASSESSMENTS

**Section 1:** To change the dues structure or to levy an assessment shall require the approval of two-thirds of the members voting on a proposed change to dues or assessment. An approved absentee ballot may be submitted by members unable to attend the meeting at which such vote is to be taken.

**Section 2:** No change to the dues, or attempt to levy an assessment, nor amendment and/or change to this ARTICLE VI, shall be voted upon without prior notification, in writing, to the entire membership that such a vote is to be taken. Electronic notification to the members listed email address shall constitute written notification.

#### ARTICLE VII – AMENDMENTS AND CHANGES

**Section 1:** Amendments may be proposed to this Constitution and Bylaws, exclusive of the provisions of ARTICLE VI – CHANGING DUES AND LEVYING ASSESSMENTS, at any general meeting of the club membership.

**Section 2:** Any changes to the Bylaws, Constitution or Field Rules shall not be voted upon without prior notification, in writing, to the entire membership, that such change(s) is to be considered at the next meeting. If approved, a copy of the approved language shall be given to the secretary for incorporation into the club's official copy of the Bylaws or Field Rules.

**Section 3:** A Bylaw amendment or Field Rules change may be passed by a majority vote of the members present, or by an approved absentee ballot if a member cannot be present at the meeting of the vote.

#### ARTICLE VIII – INSTRUCTOR PROGRAM

**Section 1:** Any beginning flyer must have a qualified instructor or a Board of Directors approved qualified pilot with him/her during all flying of an RC model at a designated club field until a club instructor or approved qualified pilot signifies that the student is satisfactorily qualified to solo.

**Section 1:** The following memberships shall be available:

- A. Regular
- B. Family
- C. Junior

Dues shall be set forth in APPENDIX A

**Section 2:** Requirements:

New members shall be required to complete a membership application and pay first (1<sup>st</sup>) year dues.

All members are required to:

- A. Promptly pay annual dues as stated in Appendix A. 8
- B. Flying members must show proof of current AMA membership

APPENDIX A

1. REGULAR MEMBERS

Regular members must currently be a member of the AMA and pay appropriate dues.

2. FAMILY MEMBERS

Family Memberships will pay only one (1) membership dues annually. However, each flying member within a family membership must show proof of AMA membership. A family membership is defined as a husband, wife, and any dependent children living at home.

3. JUNIOR MEMBERS

Flying members under the age of eighteen (18) shall be considered to be junior members and pay only one half (1/2) of the regular annual membership fee. Junior members have NO voting privileges.

4. Annual membership dues will be:

- A. Regular Members - \$50
- B. Family Membership - \$75
- C. Junior Members - \$25

6. Initiation Fee:

An initiation fee of \$15.00 shall be paid by new members. Again, the fee shall be 1/2 of this amount for Junior members.

7. New members joining after September 30<sup>th</sup> of a given year will be credited as members for the following year as well.

8. All dues are due and payable the first (1<sup>st</sup>) of January. Delinquent members who have not paid their dues on or before the first (1<sup>st</sup>) day of March will

be dropped from club membership. Persons dropped from the membership that wish to rejoin will be required to pay the initiation fee. This requirement may be waived by the Board of Directors if the member provides a reasonable explanation for the late payment of dues.

9. Nonmembers may fly at a club facility up to 3 times without joining the club. Appropriate dues shall be paid to fly beyond this limit.
10. The regular membership dues for any calendar year will be waived for the person that held the office of Treasurer for the entire preceding year.
  - a. Should the person holding the office of Treasurer for the preceding year be part of a family membership, as defined in these by-laws, the Treasurers family membership dues for the calendar year will be the difference between the regular membership dues and a family membership dues.

This amendment is effective as of January 1, 2018.

#### ARTICLE X – RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION, AND REINSTATEMENT OF MEMBERSHIP

1. This section is for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Board of Directors, become the responsibility of the Board of Directors as stated in Article I, Duties I, Duties, Section 1 of these Bylaws. Any individual may be expelled from membership from the club by a majority vote of the Board of Directors, if in the Board of Directors determination, such individual willfully commits any act or omission which is a violation of the terms of these Articles of Incorporation and Bylaws, or the Rules of the AMA, or which is detrimental to the club, the AMA, or to model aviation. The term of expulsion shall be determined by the Board of Directors.
2. Any member who is expelled from membership may be reinstated to membership only by a majority vote of the Board of Directors.
3. The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts and omissions which do not justify expulsion from membership.

## ARTICLE XI – GRIEVANCE PROCEDURE - FLIGHT AND GROUND SAFETY RULES

1. Purpose:

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, the matter should be referred to the Safety Officer for consideration by means of a Grievance Form to be filled out and turned into the Safety Officer. At least one witness is required to sign the Grievance Form. The Safety Officer shall convene a safety committee of at least 3 members in good standing.

2. Safety Committee:

The Safety Committee shall use its judgment in carrying out action on the following:

A. A grievance form (see page 9) will be filled out and turned into the Safety Committee Chairman. At least one witness is required.

## B. FIRST VIOLATION

- a. Viewpoints of both complainants and accused will be considered.
- b. Complainant's name will be disclosed.
- c. If substantiated, a verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.

## C. SECOND VIOLATION

- a. Complainant's name will be disclosed.
- b. The accused has the right to a written rebuttal, to be reviewed by the Committee.
- c. If substantiated, and if the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued to the members.

## D. THIRD VIOLATION

- a. Committee will notify the accused and the Club members in writing that the Club will vote on the expulsion of the accused at the next meeting.
- b. Said expulsion will last for a one-year minimum. (Longer if deemed necessary by the Board of Directors).
- c. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting.
- d. Voting will be by secret ballot at a regular monthly meeting.

- e. The expelled member may reapply for membership after the expiration of the expulsion time period.

E. Violations will be removed from the file after 2 years.

F. Any member receiving a Grievance, who directs any retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

- end of By-laws-

## CONSTITUTION

### ARTICLE I – NAME AND AFFILIATION

Section 1: The name of the club shall be "SEQUIM R/C AERONAUTS".

Section 2: This organization shall be affiliated with the Academy of Model Aeronautics as a Chartered Club.

### ARTICLE II – PURPOSE

Section 1: The objective of this organization shall be to provide instruction, organization, promotion, operating sites, safety, and camaraderie for aircraft modeling enthusiasts.

Section 2: The membership shall endeavor to maintain good relations with the local authorities and citizens and to maintain safety and cleanliness at all operating sites.

### ARTICLE III – MEMBERSHIP AND DUES

Section 1: Any person interested in the hobby of aircraft modeling shall be eligible for membership upon meeting the following requirements:

- A. Membership in the AMA or proof of pending membership.
- B. Payment of current dues to the Sequim Aeronauts.

Section 2: Changes to dues may be proposed at any regular meeting. Any changes to dues will be done in conformance with Article VI of the Club By-laws.

### ARTICLE IV – DISSOLUTION

The Corporation may be dissolved with approval of a two-thirds (2/3) majority vote of the total membership.

Upon dissolution of the corporation, the officers shall, after paying or making a provision for payment of the liability of the corporation, dispose of all assets of the corporation equally among all current members of the club.



ARTICLE V – INDEMNIFICATION

The limitation of personal liability of a Director of the Corporation of its members for monetary damages, and indemnification of the Directors and officers of the Corporation, and any other person as approved by the Directors of the Corporation, shall be set forth in the Articles of Incorporation.

-End of Constitution\_

NOTE: The Sequim Aeronauts Inc. are identified as AMA chapter #1766.